



# PHILIPPINE ECONOMIC ZONE AUTHORITY

MEMORANDUM CIRCULAR NO. 2022-012

TO : **Concerned ECOZONE ENTERPRISES of the Pampanga Economic Zone, and Macro-Asia Special Economic Zone**

FROM : **BGen CHARITO B. PLAZA, MNSA, PhD**   
Director General

SUBJECT : **SCHEDULE of ANNUAL ENVIRONMENTAL COMPLIANCE MONITORING for March 2022**

DATE : **21 February 2022**

Pursuant to Section 33 of Republic Act 7916, wherein PEZA shall take concrete and appropriate steps to protect the local environment, the attached schedule of the Annual Environmental Compliance Monitoring (CM) for March 2022 (Annex A) and Process Flow (Annex B) are hereby provided.

The Environmental Compliance Monitoring is comprised of two (2) parts:

**A. Document Verification** which shall include a desktop review of all applicable issuances/permits/reports including, but not limited to, the following:

1. Environmental Compliance Certificate (ECC) or Certificate of Non-Coverage (CNC);
2. DENR Accreditation of Pollution Control Officer;
3. DENR Discharge Permit (DP) to Operate for Wastewater Treatment Facility;
4. DENR Permit to Operate for Air Pollution Source and Control Facilities;
5. Certificate of Interconnection (COI) to Centralized Wastewater Treatment Facility;
6. PCO Quarterly Self-Monitoring Reports (SMR) and Semi-Annual Compliance Monitoring Report (CMR) duly received by the DENR-EMB;
7. List of all chemicals used in the production and their MSDS;
8. Process flow diagram which indicates the flow of chemicals in the manufacturing process;
9. Solid Waste Management Plan (SWMP), Part IV of PEZA MC 2006-003;
10. Hazardous Waste Generator's ID;
11. Regulated Chemicals Permits (e.g. PNP License, DDB/PDEA License, CCO Registration Certificate, PCL Compliance Certificate, PMPIN, SQI Clearance); and,
12. NWRB Permit for Deep Well.

**B. Site Inspection** which shall include, but not limited to, the wastes storage area, chemical storage area, wastewater treatment facility, production area and other areas which may be deemed necessary by the inspectors.

The audit will be virtual and will use the MS Teams platform to minimize face-to-face interactions while we are under the State of Public Health Emergency. Kindly ensure that you have a stable internet and necessary software during your scheduled audit. For any concerns, we will greatly appreciate it if your Pollution Control Officer / Environmental Officer will coordinate with our Environmental Safety Group through email at [ensd@peza.gov.ph](mailto:ensd@peza.gov.ph) at least three (3) days prior to your scheduled audit. Our assigned auditors may also coordinate with you to request for some advanced information to ensure the smooth conduct of the said audit.

We also respectfully request if the Company Head or a Top Management Representative can attend the virtual discussion of the audit findings and recommendations during the closing meeting, and to be able to acknowledge receipt of the Inspection Report

ZMs/OICs are tasked to ensure that all concerned enterprises receive this Memorandum Order.

Thank you and we look forward to your usual cooperation.

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ANNEX A		
PEZA-ESG ANNUAL ENVIRONMENTAL COMPLIANCE MONITORING		
SCHEDULE OF INSPECTION FOR MARCH 2022		
DATE	LOCATOR	LOCATION
Tuesday, 1 March 2022	ANGELES HOME DÉCOR MANUFACTURING	PEZ
Wednesday, 2 March 2022	BEYOND INFINITY CONNECTION PHILIPPINES INC	PEZ
Thursday, 3 March 2022	FASHION INTERIORS MANUFACTURING INC.	PEZ
Friday, 4 March 2022	MIFFI LOGISTICS CO INC.	PEZ
Monday, 7 March 2022	MK THEMED ATTRACTIONS	PEZ
Tuesday, 8 March 2022	PTW ASIA	PEZ
Wednesday, 9 March 2022	PROVOCATIVE QUALITY APPAREL PHILS.	PEZ
Thursday, 10 March 2022	REPLICAS MARITIME AND AVIATION MODELS, INC.	PEZ
Friday, 11 March 2022	RICHFIELD HOME PRODUCTS (PHIL.) CORP.	PEZ
Monday, 14 March 2022	SHINSEI PRINTING PHILIPPINES, INC.-	PEZ
Tuesday, 15 March 2022	SHOWAM ORGANIC PRODUCTS INC.	PEZ
Thursday, 17 March 2022	BAKERS PERCENT	PEZ
Friday, 18 March 2022	CLASSIC SPEED INC.	PEZ
Monday, 21 March 2022	SNOW JOE	PEZ
Tuesday, 22 March 2022	Lufthansa Technik Philippines, Inc (LTPI)	Macro-Asia SEZ
Wednesday, 23 March 2022	Lufthansa Technical Training Philippines, Inc (LTTP)	Macro-Asia SEZ



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**CITIZEN'S CHARTER**  
**2021 (1<sup>st</sup> Edition)**





11. Masterlist of Chemicals with Safety Data Sheets	Locator Enterprise's PCO or Company Representative			
12. Masterlist of production and support equipment	Locator Enterprise's PCO or Company Representative			
13. Process Flow Diagram	Locator Enterprise's PCO or Company Representative			
14. Solid Waste Management Plan	Locator Enterprise's PCO or Company Representative			
15. Regulated Chemicals Permits				
a. CCO Registration Certificate	DENR-EMB CMS			
b. PCL Registration Certificate	DENR-EMB CMS			
c. SQI Clearance	DENR-EMB CMS			
d. PMPIN	DENR-EMB CMS			
e. PDEA License	PDEA CS			
f. PDEA Import Permit	PDEA CS			
g. DDB Certificate of Exemption	DDB			
h. PNP License	PNP FEO			
16. Contract with lessor/Building Administrator, or, Certification	Locator Enterprise's PCO or Company Representative			
<b>Access to Applicable Facilities</b>				
Production area	Locator Enterprise's PCO or Company Representative			
Chemicals storage area				
Solid waste storage area				
Hazardous wastes storage area				
Wastewater treatment facility				
Air pollution control facility				
<b>Submission of Reports after Audit Compliance Report</b>	Locator Enterprise's PCO or Company Representative			
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Stage 1 – Notice of Inspection				
	1. Issue a notice of inspection at least 5 days prior to actual schedule	None	1 Day	ESG/EHSD Staff and Division Chief (DC) or Officer In-Charge (OIC)
Stage 2 – Compliance Monitoring Audit				
1. Facilitate the conduct of audit and present requirements 1.1 Acknowledge receipt by signing	1. Proceed to the company facility for the conduct of environmental compliance audit which will cover documents	None	1 Day	PEZA ESG/EHSD Staff



	<p>acknowledge completeness and acceptability</p> <p>If locator enterprise did not submit Compliance Report after the deadline, issue a follow-up letter addressed to the Management Head</p> <p>If action for compliance is not yet complete, advise locator enterprise to resubmit Compliance Report when there are developments</p>			
	<p>3. Update the company record in ESG/EHSD's Compliance Monitoring Database</p>	None	1 Day	PEZA ESG/EHSD Staff
	<b>TOTAL:</b>	<b>None</b>	<b>9 Days</b>	

Environmental Compliance Monitoring is qualified for multi-stage Processing.